

Georgia State Council Meeting Minutes  
January 14, 2006

Roster

**Georgia State ENA Meeting Roster**

**Date:** \_\_\_\_\_ **Location:** \_\_\_\_\_

Name	E-mail Address	Local Chapter Association	ENA Office/Chair Held (L/S/N)
Nancy Capponi	<b>ncapponirn@comcast.net</b>	Metro Atlanta	State President
Angie Holt	<b>angiendave@numail.org</b>	Metro Atlanta	Atl. Chapter treasurer
Jan Turner	<b>janturner@adelphia.net</b>	Metro Atlanta	State trauma co-chair
Sandy Dudek	<b>sdudek@bellsouth.net</b>	Metro Atlanta	State trauma co-chair
Pam Campbell	<b>jeffpamcampbell@bellsouth.net</b>	Metro Atlanta	
Diane Studstill	<b>Studstill.diane@mccg.org</b>	Heart of Georgia	Heart of Georgia President
Ann Roman	<b>Romaa@cox.net</b>	Heart of Georgia	HOG President-elect
Sheri Leslein	<b>Leslein.sheri@mccg.org</b>	Heart of Georgia	State Secretary Membership Chair

Rebecca Holmes	<b>rhrnholmes@hotmail.com</b>	Coastal Empire	State ENCARE Chair-EIC
Robert Young	<b>bobbyoung@aol.com</b>	Heart of Georgia	State Immediate Past President
Tina Frey	<b>Tina.frey@rescueair1.com</b>		State Pediatric Chair
Amy Glover	<b>Amy.glover@southernregional.org</b>	Metro Atlanta	President Metro Atlanta Chapter
Brian Cesar			

Susan Colston	<b>smcolston@bellsouth.net</b>	Metro Atlanta	
Mary Thacher	<b>mthacher@sjha.org</b>	Metro Atlanta	State government affairs/education chair
Chris Gisness	<b>cgisness@aol.com</b>	Metro Atlanta	State Treasurer National Board of Directors.

1. Call to Order by 2006 President Nancy Capponi
2. Recognition of members present as above
3. Agenda Approved
4. Approval of November 5, 2005 minutes. Motion to approve minutes as written by Sheri Leslein with a second by Rebecca Holmes. Approved by council as written.
5. Parliamentarian volunteer requested by the president. Jan Turner volunteered and was provided a book of rules to assist her with these duties.
6. Secretary Report: Sheri Leslein was introduced as the 2006-2007 Georgia State Council Secretary.
7. Treasurer Report by Chris Gisness.  
Deposits                               \$xxxxxxx

Current Balance        \$xxxxxxxx

ENA deposit not in account yet will bring our final balance to \$xxxxxxxx

ENA suggests that the state councils file taxes each year even if they do not owe anything. Chris has contacted an accountant who recommended we get our accounts in order and start with the 2005 taxes.

Still have to pay out scholarship funds for 2005 SESS. 15 members attended, provided proof of ENA membership, and attended the conference. Chris will divide the \$3000 between the 15 giving each member \$200 of the scholarship money.

It is recommended that the local chapters change their accounts to Bank of America. This will keep the state and the local chapters at the same bank. Chris requests that the local chapters and ENCARE provide quarterly finance reports to the state treasurer.

SESS will have to pay a fine for non-filing of taxes for 2004.

8. President Report: Nancy asked for recommendations from Georgia for initiation into the Academy of ENA. Chris Gisness was recommended but declined.  
Member letter from the president will be going out soon. Nancy only had 10 letters returned with the last mailing.  
Members are encouraged to read ENA News Bites  
Nancy provided job descriptions for the State officers and Committee Chairs. (See attached.) Nancy would like to see the president-elect job description expanded.
9. President-Elect Report: Beth not in attendance due to the recent death of her mother. Our condolences are sent to Beth.
10. Committee Reports
  - a. Membership Committee. Sheri recommends removing all of the local chapters that are not active from our rolls. Jan Turner moved that we approve this action. Rebecca Holmes seconded the motion and it was approved by the council. Sheri will notify National of this change.
  - b. SESS: Members encouraged to look at the website: [www.southeasternseboardsymposium.com](http://www.southeasternseboardsymposium.com). A link from our Georgia ENA website will be added. Lynn Kallfelz not here to give update. Chris made a payment of \$3000 for the conference. Robert Young said he has been in contact with Lynn and everything is on track. Concern by subcommittees that they are not sure about budget for their committees.
  - c. ENCARE: Rebecca Holmes reports that Albany did an ENCARE presentation and she is working with Betsy Beeman to get a course to allow them to have more providers. She is going to have a training in February or March at Northside Hospital in Atlanta. She is working with Pearl Harrison. Amy Glover wanted to have some from her area also attend. They also are interested in training for car

seat checks. She was given Safe Kids as a resource. Amy has a group that will be attending a health fair at South Lake Mall on Feb. 11, 2006. Becky offered them Child Passenger Safety Brochures. Linda Denhard has been doing car seat checks. The ENCARE Training course is still 8 hours long. Becky has enough books to do two training courses. New manual coming out soon (next week) and should be more user friendly. New Programs for ENCARE: Choices for Daily Living, Take Care, Gun Safety (updated) and Dare to Care is gone.

- d. Pediatric Committee: Tina Fry reported on activities she has done. Reviews of ENPC instructors show no problems.
- e. Trauma Committee: Jan Turner and Sandy Dudek report that they have not received any new instructor evaluations and all instructors are in good standing. They will be providing TNCC for 60 military nurses about to be deployed at Fort Benning. It was recommended that they let ENA know. Sandy will let Keri Zick know about this activity. It was also recommended that they write this up for the next Connections.
- f. Education: Amy Glover will be assuming this role. Mary Thacher said she has had a request from a physician to do a talk on Acute Seizure management. IT would be a one hour offering with CEU's and lunch. The recommendation is to invite him to the next Atlanta meeting date since he is Atlanta based.
- g. Government Affairs: Mary Thatcher has applied for a scholarship to attend the Nurse in Washington intern program and should here soon if she was selected. ENA will give 2 scholarships to attend the 4 day course in March. Chris Gisness attended the Day on the Hill to Save Emergency Departments that was held last September. Mary brought up articles about ED's across the country such as the article in the Lady's Home Journal "Crisis in Our ED's" and the recent articles about the score of our emergency medical systems. She also informed the group that we currently have 2 nurses in the Georgia state legislature and that GNA will have their Day on the Hill soon. This allows nurses to spend a day seeing our law makers at work. Cathy Ream is the ENA government affairs person and she sends out weekly news updates (a news digest) that you can sign up for. If you want the full article Cathy can e-mail those as well. She also has the monthly Washington Update. Chris Gisness said that ENA is making plans to expand funding for Government Affairs activity. Mary gave the website for the Dept. of Health and Human Resources for people working on changing to a 5 tiered triage system. They offer a free DVD and training material for this system. Go to [www.AHRQ.gov](http://www.AHRQ.gov) then click on ESI. Brian will add a link to the Georgia Website.

#### 11. Chapter Reports:

- a. Coastal Empire: Becky reported that they had a booth at the fair and won a Blue ribbon for it with a cash Prize of \$250. They have their 2006 officers but Becky was not sure if these have been sent to national. Nancy gave her the form to be completed if this has not been done.

- b. Heart of Georgia: Diane Studstill reports that the next meeting will be February 16, 2006 and there will be a drawing for an SESS scholarship. TO promote participation in the chapter meetings each person present was given one chance for a scholarship to the TAG trauma conference and one to SESS for each meeting they attended. Belinda Brown was awarded the registration to the Trauma Conference in February and the SESS scholarship will be drawn for at the next meeting.
12. Georgia Website
- a. Brian Caesar reported that our website has a lot of capabilities that we do not use and he gave a demonstration.
  - b. Each local chapter has an area to post information.
  - c. Brian will be the technical support and can be reached at **webmaster@GeorgiaENA.com**.
  - d. Bob Young will review content and can be reached at **bobbyoung@aol.com**.
  - e. Last August the site was changed to a new content management system called MAMBO. Everyone needs to log in and set up an account. It will allow anyone to post information on the website. If the content is approved then it will be posted.
  - f. The expanded sites include: event, chapters, pictures, discussion forums, membership, articles, Photo gallery, e-mail discussion list (open or closed list), surveys and poles can be done...
  - g. Fresh content is needed to keep people coming back to the site.
  - h. State council and local chapter presidents will have access.
  - i. Suggested that committee chairs be asked to submit every other month.
  - j. Discussed giving an honorarium for the support for the website given by Brian and Bob.
13. Our Georgia ENA chapter would like to develop a working relationship with the Georgia College of Emergency Physicians. Bob Young will make contact to see about developing this relationship.
14. Suggestions for membership in the Academy of Emergency Nurses were discussed and Chris Gisness was encouraged to submit. Chris declined. Loraine Newberry was also suggested but it was too late for this year.
15. Nancy passed out copies of the January Newsbytes (see attached). She encouraged everyone to look at these monthly.
16. Strategic Planning:
- a. Nancy proposed that we look at the development of a 5 year plan and has asked for council members to give her suggestions.
  - b. Rewrite or revise the bylaws.
  - c. Improve communication with local level chapters and members.
17. Budget
- a. Proposed budget presented. Will add:
    - 1) \$3000 for ENAF
    - 2) \$1000 for Lorene Newberry scholarship
    - 3) Increase ENCARE to \$2000
    - 4) Increase Membership to \$5000 with a proposal to give up to \$1000 to local chapters for membership give aways.

5) Internet will cost around \$350 to maintain.

- b. Will request that each local chapter submit a budget to the state and give financial reports quarterly.
18. SESS
- b. No update.
19. It was decided that all meetings will be on a Saturday at noon with the possible exception of the August pre-general assembly meeting. The attendance is much better with a Saturday meeting. The next meeting will be:

Noon

Saturday March 4<sup>th</sup>

Medical Center of Central Georgia

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